

THE STATE OF TEXAS * GROUNDWATER CONSERVATION DISTRICT
COUNTY OF KENEDY * OF KENEDY COUNTY, TEXAS

On the 29th day of November, 2012, at 8:00 o'clock a.m., a regular meeting of the Kenedy County Groundwater Conservation District was held in Sarita, Texas, at the Kenedy County Courthouse District Courtroom.

Directors present:

Chuck Burns, President
Homero Vera, Vice-President
Dave Delaney, Secretary
Craig Weiland, Board Member
Danny Butler, Board Member

Also present:

Leo Villarreal, Administrative Assistant
Andy Garza, General Manager
J.D. Head, Laborcitas Ranch

Absent:

None

1. Call Meeting to Order

Chuck Burns, President, called the meeting to order at 8:00 a.m.

2. Receive Public Comments

No public comments were received.

3. Discuss and Act on Approval of October 17, 2012, Regular Meeting Minutes

Chuck Burns presented to the Board the minutes of the October 17, 2012, regular meeting of the Kenedy County Groundwater Conservation District.

Danny Butler moved and David Delaney seconded the motion; the motion was passed unanimously that the October 17, 2012, regular meeting minutes be approved as presented.

4. Receive General Manager's Activity Report and Act, If Necessary, Regarding:

- a. Outreach and education
- b. Letter requesting water use reports for permits and temporary rig supply wells for 2012
- c. Well registrations

- d. Brush Country GCD meeting
- e. TAGD communication
- f. CIAP committee activities
- g. Website status
- h. 2012 South Texas Drought and Fire Weather Symposium
- i. Other

Andy Garza, General Manager, reported on the following:

a. The General Manager continues to work with entities and schools in Kenedy, Kleberg and Willacy counties.

b. The letters requesting the 2012 water production reports will be mailed out on December 1, 2012.

c. The wells located on the F. Yturria and M. Clement properties will be registered in the very near future.

d. The General Manager reported that the Brush Country GCD will resubmit its Management Plan to correct deficiencies identified by the TWDB. Rulemaking will begin in earnest at their December, 2012 meeting.

e. General Manager Garza reviewed correspondence from TAGD.

f. The Coastal Impact Assistance Program (CIAP) is making strides in implementing the Rangeland Stormwater Drainage Project.

g. The upgrade of the Kenedy County GCD's website has been completed.

h. The 2012 South Texas Drought and Fire Weather Symposium will be held in Corpus Christi, TX on Dec. 12, 2012.

g. Copies of news articles were given to directors.

This being a report only, no vote was needed and none was taken.

5. Discuss and Act on Proposed Chapter for the Kenedy County GCD for Inclusion In The Special District Local Laws Code as Per Letter from The Texas Legislative Council

Andy Garza, General Manager, informed the Board of Directors that the proposed chapter for the Kenedy County Groundwater Conservation District for inclusion in the Special District Local Laws Code pursuant to the letter from the Texas Legislative Council had been

reviewed and no comments were necessary. Garza informed the Board that a letter had been prepared to that effect and would be faxed to the Texas Legislative Council.

Homero Vera moved and David Delaney seconded the motion; the motion was passed unanimously that authorized Andy Garza to submit letter to the Council.

6. Receive Report on Leonard May's Petition for Annexation

Leo Villarreal informed the Board that legal description for the Leonard May property was being amended to exclude the portion of the property that is located in Jim Wells County and once corrected, will resubmit it to the Board of Directors.

This being a report only, no vote was needed and none was taken.

7. Discuss and Act, If Necessary, on Letter from the State Auditor's Office Regarding the Status of Implementation of Recommendations as per Audit completed in April, 2012

Andy Garza, General Manager, informed the Board of Directors that he had received a letter from the State Auditor's Office requesting the status of implementation of recommendations as per the audit completed in April, 2012. A response is needed by February 1, 2013. Garza recommended that the response be the Annual Report for 2012. He then showed examples of Annual Reports that other districts have prepared. The directors then offered direction as to compilation of report.

This being a report only, no vote was needed and none was taken.

8. Discuss and Act, If Necessary, on Proposal for Education Services from the Nueces River Authority

Andy Garza, General Manager, informed the Board of Directors that he had received a proposal for education services from the Nueces River Authority. Garza said that several groundwater districts are currently participation in the program. It costs \$5000.00 per county per year. A concern expressed by the directors was that the district includes parts of six counties and only Kenedy County in its entirety. There are approximately 75 students at the Sarita School. The Board instructed Garza to visit with the NRA and ask about the possibility of offering the services on a prorated basis.

This being a report only, no vote was needed and none was taken.

9. Receive Report on District's Proposed Personnel Policy Manual

Andy Garza, General Manager, informed the Board of Directors that he and Leo Villarreal has assembled a Personnel Policy Manual by following an example from another GCD. The Board has also indicated that perhaps the Kenedy County Personnel Policy Manual could be adopted by the District. The directors will receive copies of both manuals and make a decision at the December, 2012 meeting.

This being a report only, no vote was needed and none was taken.

10. Receive Report on the 9th Annual Holt Cat Symposium on Excellence in Ranch Management on October 25-26, 2012, in Kingsville, TX

Andy Garza, General Manager, informed the Board of Directors that he had attended the symposium and had found it very worthwhile. It was noted that both Homero Vera and David Delaney also had attended the symposium. David Delaney brought for distribution extra copies of the White Paper on agricultural water that had been presented at the symposium.

This being a report only, no vote was needed and none was taken.

11. Receive Report on GMA-16 Joint Planning Activities

Andy Garza, General Manager, informed the Board of Directors that the GMA-16 joint planning committee had met on October 23, 2012 in Falfurrias, TX. A copy of the minutes from that meeting was given to the directors.

This being a report only, no vote was needed and none was taken.

12. Discuss & Act on Renewal of Public Official's Liability Insurance

Leo Villarreal, Administrative Assistant, informed the Board of Directors that the District's Public Official's Liability Insurance needed to be renewed for 2013.

Danny Butler moved and Homero Vera seconded the motion; the motion was passed unanimously that the Public Official's Liability Insurance be renewed for 2013.

13. Discuss and Act on amending 2012 Budget

Leo Villarreal informed the Board of Directors that the 2012 Budget needed to be amended as follows:

Transfer \$37,950 to Legal:
\$13,400 from Computer/Software

\$2,200 from Website
\$8,900 from Well Monitoring
\$750 from Audit
\$1,500 from Continuing Education
\$1,500 from Elections
\$3,700 from Contingency
\$6,000 from Manager's Travel & Education

Transfer \$3,500 to Maps & Records:
\$3,500 from Elections

Transfer \$1,700 to Public Notices:
\$1,700 from Public Education Brochure

Transfer \$700 to Office Supplies:
\$700 from Surety Bonds

Transfer \$80 to Dues/Subscriptions
\$80 from Liability Insurance

Transfer \$90 to Equipment
\$90 from Liability Insurance

David Delaney moved and Danny Butler seconded the motion; the motion was passed unanimously that the 2012 Budget be amended as follows:

Transfer \$37,950 to Legal:
\$13,400 from Computer/Software
\$2,200 from Website
\$8,900 from Well Monitoring
\$750 from Audit
\$1,500 from Continuing Education
\$1,500 from Elections
\$3,700 from Contingency
\$6,000 from Manager's Travel & Education

Transfer \$3,500 to Maps & Records:
\$3,500 from Elections

Transfer \$1,700 to Public Notices:
\$1,700 from Public Education Brochure

Transfer \$540 to Office Supplies:

\$540 from Surety Bonds

Transfer \$80 to Dues/Subscriptions
\$80 from Liability Insurance

Transfer \$90 to Equipment
\$90 from Liability Insurance

14. Discuss and Act on Date of Next Board Meeting

Chuck Burns informed the Board of Directors that a date for the December, 2012 meeting needed to be determined.

Craig Weiland moved and Homero Vera seconded the motion; the motion was unanimously passed that the next regular Board of Directors meeting be held on December 20, 2012, at 8:00 a.m.

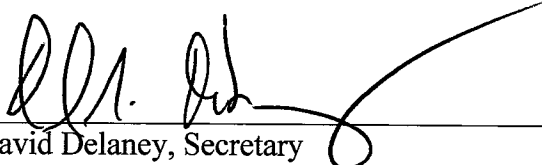
15. Discuss and Act on Payment of Bills

Chuck Burns presented the bills to the Board of Directors for consideration and payment.

David Delaney moved and Homero Vera seconded the motion; the motion passed unanimously that the bills be paid as presented.


16. Adjournment

There being no other business to come before the Board of Directors, Danny Butler moved Craig Weiland seconded the motion; the motion passed unanimously that the meeting be adjourned at 8:55 a.m.



David Delaney, Secretary

ATTESTED TO:



Chuck Burns, President