

THE STATE OF TEXAS \* GROUNDWATER CONSERVATION DISTRICT  
COUNTY OF KENEDY \* OF KENEDY COUNTY, TEXAS

On the 16th day of January, 2013, at 8:00 o'clock a.m., a regular meeting of the Kenedy County Groundwater Conservation District was held in Norias, Texas, at the Kenedy County Sheriff's Substation.

**Directors present:**

Chuck Burns, President  
Homero Vera, Vice-President  
Craig Weiland

**Also present:**

Leo Villarreal, Administrative Assistant  
Andy Garza, General Manager  
J.D. Head, Laborcitas Ranch

**Absent:**

Dave Delaney, Secretary  
Daniel Butler

**1. Call Meeting to Order**

Chuck Burns, President, called the meeting to order at 8:15 a.m.

**2. Public Comments**

No public comments were received.

**3. Discuss and Act on Approval of December 20, 2012, Regular Meeting Minutes**

Chuck Burns, President, presented to the Board of Directors the Minutes of the December 20, 2012, regular meeting of the Kenedy County Groundwater Conservation District.

Homero Vera moved and Craig Weiland seconded the motion; the motion was unanimously passed that the December 20, 2012 regular meeting minutes be accepted as presented.

4. **Receive General Manager's Activity Report and Act, If Necessary, Regarding:**
  - a. **Communications**
  - b. **2012 Water Use Reports**
  - c. **Winter 2013 well hydrostatic level measurements**
  - d. **Handouts**

Andy Garza, General Manager, reported to the Board of Directors regarding the following matters: a) provided assistance to Border Patrol, EOG, ExxonMobil and King Ranch, b) water use reports for 2012 have been coming in to the office, c) well hydrostatic level measurements for Winter, 2013 will begin on January 22, 2013 and d) various handouts were distributed to directors; directors were informed of a water chemistry survey that the TWDB is conducting throughout the state in which the District may assist in locating wells west of Ricardo, Texas.

This being a report only, no vote was needed and none was taken.

5. **Discuss and Act, If Necessary, to Approve the District's Personnel Policy Manual**

At the meeting held on December 20, 2012, the Board was to review both the Kenedy County Personnel Policy Manual and the one that was compiled by Leo Villarreal and Andy Garza based on a sample from another GCD. Chuck Burns stated that the latter would be more appropriate for the District.

Craig Weiland moved and Homero Vera seconded the motion; the motion was unanimously passed that the manual compiled by Villarreal and Garza be adopted for use by the District.

6. **Discuss and Act to Approve the District's Response to Request From State Auditor's Office Regarding the Status of Implementation of Recommendations As per Audit**

Andy Garza, General Manager, provided the Board of Directors with the District's proposed response to the State Auditor's Office request regarding the status of implementation of recommendations as per the audit. Garza stated that the version of the District's Annual Report submitted as part of the response only contained the recommendations agreed to by the Board.

Homero Vera moved and Craig Weiland seconded the motion; the motion was unanimously passed that the response as presented be approved.

**7. Discuss and Act to Approve the District's Annual Report for 2012**

Andy Garza, General Manager, provided the Board of Directors with the District's proposed 2012 Annual Report. In this version, all performance standards were addressed and supporting documentation was included in the appendices.

Craig Weiland moved and Homero Vera seconded the motion; the motion was unanimously passed that the proposed 2012 Annual Report be approved as presented.

**8. Discuss and Act, If Necessary, to Authorize General Manager to Attend TAGD Quarterly Meeting in Austin on February 26-27, 2013**

Andy Garza informed the Board of Directors that he needed to attend the TAGD Quarterly meeting in Austin on February 26-27, 2013. Garza informed the Board that on the second day of the meeting, attendees would be visiting with the senators and representatives whose areas overlap with those of the District.

Homero Vera moved and Craig Weiland seconded the motion; the motion was unanimously passed that Andy Garza be authorized to attend the TAGD Quarterly meeting in Austin on February 26-27, 2013, and that all expenses be reimbursed to Andy Garza upon presentation of proper receipts.

**9. Receive Report from Mary Sahs Regarding Comments Submitted by District Regarding Proposed Amendments and New Rules in 16 TAC Chapter 76 Pertaining to Water Well Drillers and Pump Installers**

Andy Garza, General Manager, distributed to the Board of Directors copies of Mary Sahs' comments submitted by her, on behalf of the District, regarding proposed amendments and new rules in 16 TAC Chapter 76 pertaining to water well drillers and pump installers. A second report from Mary Sahs on other activities was distributed to the Board.

This being a report only, no vote was needed and none was taken.

**10. Discuss and Act, If Necessary, to Reconsider Enrolling the District to Receive Legislative Updates from TWCA**

Andy Garza, General Manager, informed the Board of Directors that Mary Sahs had recommended the Board reconsider enrolling the District to receive legislative updates from TWCA. Garza presented the Board with the first legislative update issued by TAGD and stated that he believed that the updates from TAGD would suffice for now.

Craig Weiland moved and Homero Vera seconded the motion; the motion was unanimously passed that the District not enroll to receive legislative updates from TWCA.

**11. Discuss & Act on Investment of Certificate of Deposit with Kleberg Bank and Signing of Signature Card**

Leo Villarreal presented to the Board of Directors the new signature card for Certificate of Deposit No. 50492 which the Board elected to renew during its December 20, 2012 meeting. The Board members proceeded to sign the signature card as previously authorized.

This being a report only, no vote was needed and none was taken.

**12. Discuss and Act on Date of Next Board Meeting**

Chuck Burns informed the Board of Directors that a date for the February 2013 meeting needed to be determined.

Homero Vera moved and Craig Weiland seconded the motion; the motion was unanimously passed that the next regular Board of Directors meeting be held on February 20, 2013.

**13. Discuss and Act on Payment of Bills**

Chuck Burns presented the bills to the Board of Directors and informed the Board of Directors that the bills should be considered for payment.

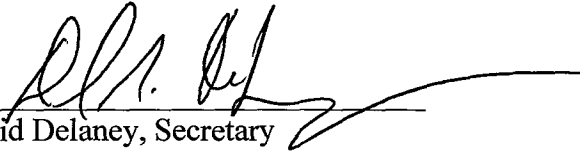
Craig Weiland moved and Homero Vera seconded the motion; the motion was unanimously passed that the bills be paid as presented.

**14. Recess Meeting to Conduct Tour of Desalination Plant in Brownsville, TX**

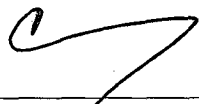
Chuck Burns informed the Board of Directors that it was necessary to recess the meeting at 9:15 a.m. in order for the Board of Directors to travel to Brownsville to conduct a tour of the desalination plant.

**15. Adjournment**

There being no other business to come before the Board of Directors, Homero Vera moved and Craig Weiland seconded the motion; the motion was unanimously passed that the meeting be adjourned at 1:00 o'clock p.m.

  
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David Delaney, Secretary

ATTESTED TO:

  
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Chuck Burns, President